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Minutes of Board Meeting of Dublin and Dun Laoghaire Education and Training Board (DDLETB)

Date: 21st October 2024

Time: 4:30 pm

Venue: DDLETB Head Office

Present:

Brigid Manton, Charlotte O'Donovan, Claire McGing, Colm Kilgallon, Councillor Angela Donnelly, Councillor Eimear Carbone-Mangan, Councillor Jacqueline Burke, Councillor John Walsh, Councillor Michael Clark, Councillor Mick Duff (Cathaoirleach), Councillor Pamela Kearns, Councillor Thomas Joseph, Councillor Vicki Casserly, Councillor Yvonne Collins, Dara Fitzpatrick, David O'Connell, Ken Farrell, Sarah Widaa, Wayne Carey

Apologies: Councillor Dean Mulligan

Absent: Councillor Eoghan Dockrell

In Attendance:

Caitríona Murphy, Chief Executive; Paul Turner, Director of Organisational Support and Development; Mark McDonald, Director of Schools; Nichola Spokes, Director of Schools; Siobhan Lynch, Director of Further Education and Training; Thea Jordan, Public Affairs Officer; Claire Keane, Governance; Mairead Walsh; Head of Treasury and Procurement; Ross Lynam, Head of Buildings and Capital Projects.

Documentation:

Uploaded Electronically

Welcome

The Cathaoirleach, Cllr. Mick Duff welcomed members to the meeting.

1. Apologies/Condolences

Apologies from Cllr. Dean Mulligan were noted.

Condolences were extended to all families of staff who have been bereaved since the last board meeting.

2. Declaration of Conflict of Interest

No conflicts were declared.

3. Photographs

Board Member and Executive photograph was taken.

4. Matters for the Resolution of the Board

4.1 Minutes

The minutes of the previous meeting held on 16th September 2024 were adopted.

Proposed: Cllr. Michael Clark, **Seconded:** Cllr. Eimear Carbone-Mangan

4.2 Resignation of Cllr. Ciarán Ahern and SDCC appointment of Cllr. Pamela Kearns to DDLETB's Board - noted

4.3 Boards of Management Members Appointments

The appointment of Sarah Widaa as ETB representative to the Board of Management of Lucan CNS

The appointment of Cllr Peter O'Brien as ETB Representative to Dundrum CFE

The appointment of Cllr Thomas Joseph as ETB Representative to Blackrock Further Education Institute

The appointment of Cllr Barry Saul as ETB Representative to Stillorgan CFE

The appointment of Cllr Vicki Casserly as ETB representative to the Board of Management of Collinstown Park Community College

The appointment of Wayne Carey as ETB representative to Citywest and Saggart CNS

The appointment of Cllr Pamela Kearns as ETB representative to Tallaght CNS

The appointment of Cllr Vicki Casserly as ETB representative to Ballydowd High Support Special School

The appointment of Cllr Thomas Joseph, Cllr Michael Clark and Cllr Jacqueline Burke as ETB representatives to National Rehabilitation Community Hospital School

The appointment of the following:

Name of School/ College	Parent Representatives	Staff/Student Representatives
Adamstown CC	Lesley Fahy	Niamh Byrne
	Roger Comber	Brian O'Donnell
Ardgillan CC	Lorraine Jackson	Michelle Laheen
	Emmet Fitzpatrick	Stiofán Ó Cathmhaoil
Balbriggan CC	Aza Ambigavalee Nallepen	Lauren McElvaney
	Derek Clark	Kevin Curran
Castleknock C.C.	Niamh Glennane	Karen Conlon
	Myles Byrne	Claire Sayers
Coláiste Chillian	Sarah-Jane Carey	Emily de Stóc
	Cóilín Ó Leathlobhair	Fiach Mac Conmara
Coláiste Cois Life	Jennifer Breathnach	Ríoghnach Ní Raghallaigh
	Fergal Ó Briain	Ronan Ó Floinn
Coláiste de hÍde	Aisling Uí Dhuinn	Méadhbh Ní Mhórdha
	Séan Ó Cadhla	Aodán de Paor
Coláiste Pobail Fóla	Bernie Rowan	Hayleigh Hernon
	Stephen Young	Thomas Hardiman
Coláiste Pobail Setanta	Amanda Gribben	Ellen Metzger
	Keith Robertson	Christopher Keane
Collinstown Park CC	Jacqueline Sheehy	Ciara Mahon

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	Thomas Dunne	John O'Malley
Deansrath CC	Mandie Kinsella	Lorna Dunne
	Greg Bennett	Ollie Power
Donabate CC	Ann Murphy	Aisling Clery
	Ciarán Handley	Caelan O'Meara
Ériu CC	Brid McGinn	Helen Rothwell
	Manish Pande	Joe White
Fingal CC	Patricia Hand	Natalie Stewart
		Ian Howley
Firhouse CC	Derek Lawlor	Marie Kennedy
	Kevin Mention	Donnchadha Reid
Gaelcholáiste Reachrann	Ciara Ní Gheallbháin	Cian Mac Giollabhríde
	Darach Ó Conchubhair	Niall Ó Máirtín
Grange CC	Izabela Nowakowska	Lisa Doran
	Jason Murphy	Seán McDonald
Greenhills College	Olwyn Mulvany	Siabhra O'Brien
	Noel Carroll	Sean Ennis
Griffeen CC	Cait Delaney	Katie Kirby
	Tomm Jackson	Liam McCormack
Kingswood CC	Suzanne Brennan	Kate Farrelly
	Darren Keane	Paraic Collins
Kishoge CC	Helen Ward	
	Brendan Geraghty	
Lucan CC	Mary Egan	Aoife McKelvey
	Ravinder Singh	Colum O'Gorman
Lusk CC	Audrey Stenson	Sorcha Ní Chleirigh
	Toby Sheward	Wayne Floody
Luttrellstown CC	Sorcha Collins	Colette O'Connor
	Damien Plower	Sean Maguire
Mount Seskin CC	Adele Barrett	Genevieve McKenna
	Guy Ennis	Keith McClean
Rathdara CC	Jacqueline Emmett	Sinead O'Reilly
	Brian Long	Craig Cunningham
Skerries CC	Teresa Duffy	Joan Kelly
	James Morgan	Rob Mahon
St. Finian's CC	Joan Collins	Sandra Shanagher
	Gillian Jones O'Connor	Chris McHugh
St. Kevin's CC	Liz Greenalge	Emma Norton
	Mr. Russell	Brian Queeney
St. MacDara's CC	Amy Ellis Hevey	Catherine Mathews

	Noel Stenson	Ronan Geraghty
Swords CC	Karen Tichband	Cara Doyle
	John O'Leary	Josef Szpara
BFEI	Erin Bartley	Jennifer Fitzsimons
	Sean Doyle	Garry Griffin
DFEI	Anna Weir	Audrey Trainor
	Alex Rooney	Liam Toner
Dundrum CFE	Molly Kilpatrick	Patricia Black
	Daniel Doyle	Terence Lande
Stillorgan CFE	Lola Leung	Carol Burke
	Lee Maken-Finlay	Stephen Killane
Sallynoggin CFE		Siobhan Murphy
		Steven Foley

Proposed: Cllr. John Walsh, **Seconded:** Wayne Carey

4.4 Appointment of ETBI Reserve Members Forum

The Board approved the appointment of Cllr. Vicki Casserly to ETBI Reserve Members Forum.

Proposed: Cllr. Mick Duff, **Seconded:** Cllr. Pamela Kearns

4.5 ETB Town Hall Event Wednesday 23rd October in ETBI

Invitation extended to Board in advance of the meeting, it was agreed that Cllr. Mick Duff, Cllr. Vicki Casserly and Paul Turner will attend the event.

4.6 Appointment of member to the Audit and Risk Committee

The Board approved the appointment of Cathal Boland as External Member to the Audit and Risk Committee.

Proposed: Ken Farrell, **Seconded:** Cllr. Vicki Casserly

Cllr. Mick Duff resigned from the Audit and Risk Committee.

4.7 Adoption of the Governance Documents

Board members were notified of the key updates to the governance documents in relation to scheduling and attendance requirements for hybrid meetings.

The Audit and Risk Committee Terms of Reference were approved

Proposed: Ken Farrell, **Seconded:** Cllr. Mick Duff

Board Terms of Reference were approved

Proposed: Cllr. Eimear Carbone-Mangan, **Seconded:** Colm Kilgallon

Finance Committee Terms of Reference were approved

Proposed: Cllr. Pamela Kearns, **Seconded:** Cllr. Eimear Carbone-Mangan

Board Standing Orders were approved

Proposed: Wayne Carey, **Seconded:** Cllr. Eimear Carbone-Mangan
Post Primary Board of Management Terms of Reference were approved
Proposed: Cllr. Pamela Kearns, **Seconded:** Cllr. Yvonne Collins

5 Matters for noting by the Board

5.1 Committees of the Board – Noted

The first meeting of the Finance Committee will be held on Wednesday 30th October
The first meeting of the Audit and Risk Committee will be held on Thursday 31st October

5.2 Correspondence from the Department – Circulars – Noted

5.3 Community National Schools and Reconfiguration

Director of Schools, Nichola Spokes delivered a presentation on Community National Schools and Reconfiguration. The presentation included

- What are Community National Schools
- The establishment and growth of CNS's
- ETB's and Community National Schools
- The growth of the CNS model
- What will a child experience in a CNS
- What is Goodness Me, Goodness You
 - Goodness Me, Goodness You! (GMGY) is a multi-belief and values curriculum that has been developed for Community National Schools in collaboration with children, parents and teachers of the schools, the local Education and Training Boards, the Education and Training Board of Ireland, the Department of Education and assisted by the National Council for Curriculum and Assessment.
 - The Goodness Me, Goodness You! Curriculum for junior infants – 6th class was launched in 2018 in the Department of Education. Since then, CNSs have been trialling this new patrons' curriculum in their schools.
 - To support CNSs with teaching and learning of GMGY, Education and Training Boards Ireland (ETBI), in conjunction with the GMGY Coordinators' and CNS Principals' Network Groups, have developed Phase 1 of an Implementation Plan for the curriculum.
 - The aims of this implementation plan are to
 - increase schools' appreciation of the patron's curriculum as a discrete curricular area as well as an essential element informing and supporting the multi-denominational ethos of Community National Schools
 - begin to develop schools' understanding of the vision and aims of the curriculum, elements and outcomes of each strand as well as relevant methodologies and pedagogies underpinning teaching and learning in GMGY
 - build schools' confidence and competence to collaboratively plan for and teach the curriculum through discrete GMGY lessons as well as integrate GMGY into other curricular areas, as well as across the school environment, and reflect on learning from their practice
- Context for Reconfiguration

- Statistics from Opinion Polls
- Our ETB Messaging

Nichola also circulated material for Board members highlighting the key messages and reiterated the importance of our ETB messaging.

Nichola answered questions from Board members and discussion followed.

6 Matters Submitted by the Executive

6.1 Chief Executive and Director reports circulated in Board pack in advance of meeting and verbally presented to the Board.

6.2 Finance Report

Finance report circulated in Board pack in advance of meeting and noted by the Board.
Mairead Walsh presented the Finance report to the board.

6.3 Buildings Report

Building report circulated in Board pack in advance of meeting and noted by the Board.
Ross Lynam discussed the key updates, the progress of the capital projects remained unchanged since the September Board meeting.

The Chief Executive notified Board members that the Building Team will provide monthly building updates on capital projects to Principal's so they can bring this information to the attention of the schools Board of Management.

Board members raised the following matters for discussion:

- The relocation of Ériu Community College outside the current catchment area.
- St Cronan's decanting to site in Broadmeadow.
- Timeline for roof works to be carried out in St. Mac Dara's Community College.
- Pitch at the back of St. Mac Dara's Community College for community use.
- Roll Number for Oberstown.

The Executive addressed each of the matters raised and provided information to Board members.

6.4 Staff Profile

Appointments and promotions; retirements - noted

6.5 Policies

Risk Register – noted

Director of OSD confirmed there has been no update to the risk register since the September Board meeting.

6.6 Board Presentation Schedule

October – Community National Schools and Reconfiguration

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November – Youth Services

February – Sustainability

March – Further Education and Training

May - Ethos

6.7 Schedule of Board Meetings

18th November

20th January (ETBI Governance Training)

24th February

26th March - agreed

7 Matters Submitted by the Board

None

8 Date of Next Meeting

18th November 2024 at 16:30